

Agenda

Council

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Summons

A meeting of the City Council will be held to transact the business set out below on

Date: **Monday 23 March 2026**

Time: **5.00 pm**

Place: **Council Chamber - Oxford Town Hall**

Proper Officer

Members of the public can attend to observe this meeting and:

- may register in advance to speak to the meeting in accordance with the [public speaking rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Information about speaking and recording is set out in the agenda and on the [website](#)

Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

This meeting can be viewed live or afterwards on the council's [YouTube channel](#).

For further information please contact:

Jonathan Malton, Committee and Member Services Manager,

☎ 01865 602767

✉ democraticservices@oxford.gov.uk

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All public papers are available from the calendar link to this meeting once published

Membership of Council

Councillors: Membership 48: Quorum 12.

Lord Mayor Councillor Louise Upton

Deputy Lord Mayor Councillor Mike Rowley

Sheriff Councillor Andrew Gant

Members	Councillor Mohammed Altaf-Khan	Councillor Dr Max Morris
	Councillor Lubna Arshad	Councillor Lois Muddiman
	Councillor Mohammed Azad	Councillor Edward Mundy
	Councillor Susan Brown	Councillor Chewe Munkonge
	Councillor Nigel Chapman	Councillor Simon Ottino
	Councillor Mary Clarkson	Councillor Alex Powell
	Councillor Tiago Corais	Councillor Susanna Pressel
	Councillor Lizzy Diggins	Councillor Asima Qayyum
	Councillor Dr Hosnieh Djafari-Marbini	Councillor Anna Railton
	Councillor Laurence Fouweather	Councillor Rosie Rawle
	Councillor James Fry	Councillor Dr Dianne Regisford
	Councillor Stephen Goddard	Councillor Ajaz Rehman
	Councillor Judith Harley	Councillor Kate Robinson
	Councillor David Henwood	Councillor Jo Sandelson
	Councillor Alex Hollingsworth	Councillor Anne Stares
	Councillor Jemima Hunt	Councillor Linda Smith
	Councillor Chris Jarvis	Councillor Roz Smith
	Councillor Theodore Jupp	Councillor Dr Christopher Smowton
	Councillor Emily Kerr	Councillor James Taylor
	Councillor Dr Amar Latif	Councillor Ed Turner
	Councillor Mark Lygo	Councillor Naomi Waite
	Councillor Sajjad Malik	Councillor Ian Yeatman
	Councillor Katherine Miles	

Apologies will be reported at the meeting.

Agenda

The business to be transacted is set out below

Pages

Minute's silence and tributes

To hear tributes and observe a minute's silence in memory of former Lord Mayors or serving councillors or serving senior officers who have died.

PART 1 - PUBLIC BUSINESS

1 Apologies for absence

2 Declarations of interest

3 Minutes

Minutes of the ordinary meeting of Council held on 26 January 2026 and the budget meeting on 23 February 2026.

Council is asked to approve the minutes as a correct record.

4 Appointment to Committees

Any proposed changes will be circulated with the briefing note.

5 Announcements

Announcements by:

1. The Lord Mayor
2. The Sheriff
3. The Leader of the Council (who may with the permission of the Lord Mayor invite other councillors to make announcements)
4. The Chief Executive, Chief Finance Officer, Monitoring Officer

6 Public addresses that relate to matters for decision at this meeting

19 - 86

Public addresses and questions to the Leader or other Cabinet member received in accordance with Council Procedure Rules in the Constitution relating to matters for decision in Part 1 of this agenda.

Up to five minutes is available for each public address.

The request to speak accompanied by the full text of the address must be received by the [Director of Law, Governance and Strategy](#) by 5.00 pm on Tuesday, 17 March 2026.

The briefing note will contain the text of addresses submitted by the deadline, and written responses where available.

A total of 45 minutes is available for both public speaking items. Responses are included in this time.

7 Urgent Business

The Council may deal with business even though it is not on the Agenda so long as:

- (a) the business is raised by a Motion on Notice under Rule 14 (Motions on Notice);
- (b) the Motion on Notice is delivered to the Director of Law, Governance and Strategy not later than 4 hours before the start of the Meeting;
- (c) the Lord Mayor, or Council, if put to a vote, decide that the business is urgent (see Rule a); and
- (d) the agenda relating to the Meeting states that the Council may deal with urgent business at that Meeting.

Should the Lord Mayor determine that a matter is not urgent on the advice of the Monitoring Officer then the decision shall be final, subject to such reasons being explained to the meeting. Where there is no definitive view from the Monitoring Officer any member may, supported by [10] or more member by a show of hands, may request that the matter be put to a vote to determine if it should be heard.

Should the majority determine in any vote that the matter is urgent (whether put to the meeting by the Lord Mayor or by a member supported by ten others) then Council will debate it under Rule 11.20 Rules of Debate. Where it is determined that the matter is not urgent, the matter shall be deferred to the next Ordinary Council Meeting (i.e. not to an Extraordinary Council Meeting).

CABINET RECOMMENDATIONS

8 HRA Policies: Electrical Safety, Legionella Management

87 - 120

The Director of Housing has submitted a report to approve the following policies: electrical safety, and legionella policies to ensure the maintenance of the housing stock.

Recommendation: That Council resolves to:

1. **Approve** the Electrical Safety Policy
2. **Approve** the Legionella Policy

9 Allocations Scheme Review

121 -
258

The Director of Housing has submitted a report to approve the new draft Social Housing Allocations Scheme for Oxford, following public consultation.

Recommendation: That Council resolves to:

1. **Approve** the new draft Social Housing Allocations Scheme for Oxford;
2. **Delegate authority** to the Director of Housing, in consultation with the Cabinet Member for Housing and Communities, to authorise the date on which the Allocations Scheme is implemented, noting the explanation and timelines in paragraph 23;
3. **Delegate authority** to the Director of Housing, in consultation with the Cabinet Member for Housing and Communities, to make minor changes to the Allocations Scheme in order to comply with changes to legislative and statutory guidance, related Council policies (approved by Cabinet) and to make technical changes to ensure the effective and efficient functioning of the scheme.

OFFICER REPORTS

10 Annual Pay Policy Statement

259 -
272

The Head of People has submitted a report for Council to approve the Annual Pay Policy Statement.

Recommendation: Council resolves to:

1. **Approve** the Annual Pay Policy Statement 2026/27 as set out in Appendix 1 to this report
2. **Agree** the proposed pay agreement for April 2026 and April 2027 reached with Unison and Unite as set out in paragraph 3.

QUESTIONS

11 Questions on Cabinet minutes

This item has a time limit of 15 minutes.

Councillors may ask the Cabinet Members questions about matters in the minutes since the previous meeting of full Council.

The Minutes will be published within a supplement ahead of the meeting.

12 Questions on Notice from Members of Council

Questions on notice from councillors received in accordance with Council Procedure Rule 11.11(b).

Questions on notice may be asked of the Lord Mayor, a Member of the Cabinet or a Chair of a Committee. One supplementary question may be asked at the meeting.

The full text of questions must have been received by the Director of Law, Governance and Strategy by no later than 1.00pm on Wednesday, 11 March 2026.

These, and written responses where available, will be published in the briefing note.

PART 2 - PUBLIC INVOLVEMENT AND SCRUTINY

13 Public addresses that do not relate to matters for decision at this Council meeting

Public addresses to the Leader or other Cabinet member received in accordance with Council Procedure Rules in the Constitution and not relating to matters for decision in Part 1 of this agenda.

Up to five minutes is available for each public address.

The request to speak accompanied by the full text of the address must be received by the [Director of Law, Governance and Strategy](#) by 5.00 pm on Tuesday, 17 March 2026.

The briefing note will contain the text of addresses and questions submitted by the deadline, and written responses where available.

*A total of 45 minutes is available for both public speaking items.
Responses*

14 Petition submitted in accordance with Council procedure

273 -
314

rules - Save Our Museum

The petition organiser may address Council upon the petition for up to 5 minutes at the start of this item.

Council is asked to consider a petition meeting the criteria for debate under the Council's petitions scheme.

The full text of the petition is contained in the accompanying report.

If a Member wishes to put a substantive motion/recommendation on a petition they must submit this by 10am on the working day before the full Council meeting (Friday 20 March 2026). These are then published in the Council briefing note. Any amendments to these must be submitted by 11am on the day of the meeting (Monday 23 March 2026).

If no substantive motion is agreed, Council is asked to note the petition.

Outside organisation/Committee Chair reports and questions

- | | | |
|-----------|---|--------------|
| 15 | Outside organisation report - Partnership report on the Oxfordshire Children's Trust Board, and the Council's work for Children and Young People living in the city | 315 -
348 |
| | <p>The Director of Law, Governance and Strategy (Monitoring Officer) and the Transition Director have submitted a report to update Council on the arrangements and board for The Oxfordshire Children's Trust and the Council's work for Children and Young People in the city.</p> <p>Recommendation: Council resolves to:</p> <ol style="list-style-type: none">1. Note the report and the documents appended to it | |
| 16 | Outside organisation report - The Oxford Strategic Partnership | 349 -
370 |
| | <p>The Director of Law, Governance and Strategy (Monitoring Officer) and the Transition Director have submitted a report to update Council on the work of the Oxford Strategic Partnership, 2024 to 2025.</p> <p>Recommendation: Council resolves to:</p> <ol style="list-style-type: none">1. Note the update outside organisation report on the work of the Oxford Strategic Partnership, 2024 to 2025. | |
| 17 | Scrutiny Committee update report | |

The Chair of the Scrutiny Committee has submitted a report which updates Council on the activities of scrutiny and the implementation of recommendations since the last meeting of Council.

Council is invited to comment on and note the report.

The report will be published within a supplement ahead of the meeting.

PART 3 - MOTIONS REPRESENTING THE CITY

18 Motions on notice March 2026

This item has a time limit of 60 minutes.

Motions received by the Director of Law, Governance and Strategy in accordance with the rules in Section 11 of the Constitution by the deadline of 1.00pm on Wednesday, 11 March 2026 are listed below.

As Council deferred the business, including the motions submitted by the Liberal Democrat and Green Groups, at the meeting on 26 January 2026, these will be taken first.

Cross party motions are taken first. Motions will then be taken in turn from the *Liberal Democrat Group (resubmitting their motion from January Council)*, *Green Group (resubmitting their motion from January Council)*, *Oxford Independent Group*, *Real Independent Group*, *Labour Group*, *Green Group*, *Oxford Independent Alliance Group*, in that order.

Substantive amendments to these motions must be sent by councillors to the Director of Law, Governance and Strategy by no later than 10.00am on Friday, 20 March 2026 so that they may be circulated with the briefing note.

Minor technical or limited wording amendments may be submitted during the meeting but must be written down and circulated.

Council is asked to consider the following motions:

- a) Better use of Oxpens Bridge Funding (Proposed by Cllr Jupp, Seconded by Cllr Miles)
- b) Prisoners for Palestine hunger strikes (Proposed by Cllr Jarvis, Seconded by Cllr Mundy)
- c) Support for Mini Plant Oxford (Proposed by Cllr Linda Smith, Seconded by Cllr Ottino)
- d) Condemnation of Attempted Election Postponement (Proposed by Cllr Snowton, Seconded by Cllr Miles)
- e) Stop the War in Iran (Proposed by Cllr Powell, Seconded by Cllr Djafari-Marbini)

18a Better use of Oxpens Bridge Funding (Proposed by Cllr Jupp, Seconded by Cllr Miles)

Council notes:

- The cost of the Oxpens bridge has substantially increased since its original approval, and is running considerably behind other Growth Deal projects.
- That government has the option to repurpose the money for use in other active travel schemes and entrust the County Council to manage this.
- Government can and does vary the rules of the Deal from time to time. Thus far, government has rightly prioritised the spirit and objectives of the Deal above the letter of the agreement.
- Doubt remains that the Oxpens bridge will be able to provide a dry route to Osney Island and thereby unlock housing, due to the low-lying railway underpass in-between.
- The Growth Board (now Future Oxfordshire Partnership) was strongly urged against pursuing the Oxpens bridge project to begin with.

Council therefore believes it would be sensible to examine alternatives, and open a conversation with the County and/or the Ministry on options that deliver greater benefits for the residents of Oxford.

Council therefore resolves to ask the Leader to write to the relevant Minister, in full consultation with the accountable body for the Growth Deal funds, requesting that in the event of the bridge not going ahead:

- That the Growth Deal be varied as necessary to permit the funds to be used for other specified purposes in Oxford;
- That other options be explored to better employ the funds, including but not limited to:
 - Resurrecting the substantive scheme for Woodstock Road improvements to mitigate the effect of housing development to the north;
 - Revisiting the pedestrian bridge across the A40 at Barton Park which was dropped at planning stage, resulting in very real and significant safety concerns for residents;
 - Resurrecting the long-discussed plan for a foot/cycle bridge across the Thames at Jackdaw Lane, providing a safe and convenient alternative to the challenging Plain roundabout for residents of south and east Oxford.

Council notes that each of these schemes has been worked up in detail, and are thus available to re-visit, making any one of them attractive to a government which has the best interests of Oxford's

residents at heart.

18b Prisoners for Palestine hunger strikes (Proposed by Cllr Jarvis, Seconded by Cllr Mundy)

Council notes

1. Since September 2024 eight remand prisoners detained as a result of alleged activities with Palestine Action have participated in hunger strikes, including at least one individual from Oxford.¹
2. The prisoners are expected to be on remand for over a year before they face a trial², despite the CPS guidance suggesting the maximum time anyone should be held on remand is 182 days.³
3. Among the demands of the hunger strikers are:⁴
 - a. Immediate bail for the prisoners held on remand.
 - b. While they are imprisoned, for the prisoners to be able to send and receive communications without restriction, surveillance, or interference from the prison administration.
 - c. The right to a fair trial.
 - d. For Palestine Action to be de-proscribed.
4. All of those participating in the hunger strikes were detained for alleged activities with Palestine Action prior to parliament adding it to the list of proscribed organisations.
5. While some of the hunger strikers have ended their action, at the time of writing, four are still refusing food and are facing serious risk of long term health issues or death.⁵
6. 67 MPs - including Oxford West and Abingdon MP Layla Moran - have signed an Early Day Motion calling for the Secretary of State for Justice to ensure the treatment of the hunger strikers is "humane" and that their human rights are upheld.⁶
7. A number of other councils, including Belfast⁷ and Derry⁸, have passed motions expressing solidarity with the hunger strikers and for the government to enter proper negotiations with the prisoners to bring an end to the strikes.

Council believes

1. It is extremely concerning that these prisoners have felt that

they had no other recourse to protest against their prison conditions but to engage in hunger strikes.

Council resolves

1. To request that the leader of the council:
 - a. Write to the Secretary of State for Justice and other relevant government ministers, requesting that they
 - I. Meet with the families and representatives of those on hunger strike.
 - II. Enter negotiations to bring the hunger strikes to an end and to prevent any loss of life or long term health complications.
 - III. Do everything they can to ensure that the prisoners on remand have their human rights respected and that they are treated humanely.
 - b. Write to local MPs Anneliese Dodds and Layla Moran requesting that they work to ensure that government ministers carry out the requests in resolves

18c Support for Mini Plant Oxford (Proposed by Cllr Linda Smith, Seconded by Cllr Ottino)

The UK automotive sector is in the midst of a low-volume crisis, and while different car plants are affected in different ways, it would not be an exaggeration to say that the Mini Plant Oxford has been (and continues to be) one of the worst hit.

As one of the biggest employers in Oxford, a significant number of agency workers' jobs have been lost as the plant adjusts to the government reinstating the 2030 ban date on new Internal Combustion Engine (ICE) models, the only models the plant currently builds.

In addition, and due to there being no Electric models being manufactured at Plant Oxford, the increased Zero Emission Vehicle (ZEV) target for 2026 will potentially create a situation whereby ICE production will be need to be artificially lowered to ensure BMW can hit the 33% via imports, or it will be subject to either a £12,000 fine per car or pushed into buying credits from Original Equipment Manufacturers (OEMs) such as Tesla.

Economic growth is the number one mission of the government. Growth will fund our public services, enable investment in our hospitals and schools, and, most importantly, raise living standards for everyone. So it is vital different government departments work in harmony to support UK jobs and industry. It's especially important that the Department of Transport understands the impact of policies

like the ZEV mandate on jobs here in Oxford.

This council therefore resolves to ask the Leader of the Council to write to the Secretary of State for Transport Heidi Alexander to ask her to:

1. Meet with Unite the Union and its representatives at the factory to hear their concerns and to support their work to make Oxford the future home of affordable EV production.
2. Engage to as full an extent as possible with BMW on the UK's transition to electric vehicles and policies which affect demand for new vehicles and investment and jobs in the UK automotive sector.

18d Condemnation of Attempted Election Postponement (Proposed by Cllr Smowton, Seconded by Cllr Miles)

This council notes that:

- On 18th December 2025, the Minister of State for Local Government and Homelessness wrote¹ to council leaders requesting views on the potential postponement of their local election in May 2026.
3. The Chief Executive of the Electoral Commission wrote² that they were “disappointed by both the timing and substance of [that] statement”, that it created “unprecedented” uncertainty, that “we do not think that capacity constraints are a legitimate reason for delaying long planned elections” and that “there is a clear conflict of interest in asking existing Councils to decide how long it will be before they are answerable to voters”.
 4. On 22nd January 2026, the Secretary of State for Housing, Communities and Local Government announced³ the postponement of 29 areas’ elections.
 5. The Secretary’s letter identifies “postponement was not sought”⁴ as a reason why an area’s elections would go ahead, implying that all authorities receiving a postponement had expressly sought one.
 6. There was a clear difference in political control between those councils whose elections would be postponed and those that would go ahead as scheduled, with the Local Government Chronicle reporting⁵ that 16 out of 19 Labour-controlled, 4 out of 9 Conservative-controlled, 1 out of 8 Lib Dem controlled and 8 out of 27 NOC councils were set for postponement.
 7. On 16th February 2026, the Secretary of State withdrew⁶ his

decision to postpone elections citing “recent legal advice”.

This council believes that:

8. As a matter of principle, elections should only be postponed in extraordinary circumstances.
2. Any future foreseeable election postponement, whether due to local government reorganisation or any other cause, should be signposted as far as possible in advance, not floated for the first time immediately before the Christmas break and long after the proposed LGR timeline was announced.
2. There is indeed a fundamental conflict of interest in inviting councils to substantially control whether their own election goes ahead, and so any future postponement should be determined by clearly set objective parameters, not whether councils choose to seek or not seek delay.
 - The legal reasoning for the late withdrawal of the planned postponements should be published so as to reduce uncertainty about any further delays.

This council requests that:

- The Leader of the Council write to the Secretary of State expressing this Council’s condemnation of the timing and criteria for their proposed election postponements, attaching a copy of this motion.
- The Leader further request the publication of the legal advice that led to the late reversal of the Secretary’s decision.

18e Stop the War in Iran (Proposed by Cllr Powell, Seconded by Cllr Djafari-Marbini)

Council notes

1. On February 28th 2026, the United States of America and Israel launched joint airstrikes on Iran.¹
2. That in response to these actions, Iran responded by utilising missiles and drone strikes against US military bases in the Persian Gulf including amongst others, Bahrain, Oman and Qatar.²
3. That there has not been any resolution of the UN security council or other lawful basis for these actions.
4. That the conflict has already resulted in the deaths of thousands of civilians including hundreds of children at

Minab school.³

5. That at this time of global uncertainty and trauma, caused by the actions of the US and Israel, the UK government is once again renegeing on its international obligations by reducing the rights of people seeking asylum and introducing Trumpian “visa breaks”.⁴
6. That these attacks were launched while negotiations between the US and Iran had been heralded as yielding ‘significant progress’ just two days before the attack.⁵
7. That Iranian residents of Oxford City have raised their significant concern and anxiety for their family and Friends, many of whom they have been unable to make contact with.⁶
8. That Oxford is home to a diverse range of residents, many of whom are facing extreme anxiety regarding family and friends still located in Iran, as well as other neighbouring countries.
9. That both Oxford Universities have committed the University of Sanctuary scheme but their ability to offer spaces to talented international students has been undermined by policies such as the visa break.⁷

Council believes

1. That the aggression shown by the US and Israel do nothing to make the world safer and have already resulted in an unacceptable loss of life.
2. That as an accredited City of Sanctuary, Oxford has a moral and ethical obligation to speak against moves by the UK government to reduce the rights of people to seek sanctuary, particularly at this moment of global uncertainty.
3. That reducing the grant of leave to remain given to refugees to 30 months is cruel and, at this moment of global uncertainty, represents the UK turning its back on the international community.
4. That the introduction of “visa breaks” targeted at nationals of Afghanistan, Cameroon, Myanmar and Sudan as a result of a “surge in asylum claims from legal routes” is incompatible with the UK’s purported humanitarian commitments and undermines social cohesion in the UK.

Council resolves

1. To request that the leader of the Council:
 - a. Write to the Secretary of State for Defence and the Prime Minister, requesting that they:
 - I. Clearly condemn the unlawful aggression of the

United States of America and Israel

- II. Operationalise safe and managed routes for people to enter the UK in search of Sanctuary from the conflict.
- b. Write to the Secretary of State for the Home department requesting that they:
 - I. Reverse the decision to reduce the period of refugee settlement to 30 months.
 - II. Reverse the “Visa-break” policy

Matters exempt from publication and exclusion of the public

If Council wishes to exclude the press and the public from the meeting during consideration of any aspects of the preceding agenda items it will be necessary for Council to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 specifying the grounds on which their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(The Access to Information Procedure Rules – Section 15 of the Council’s Constitution – sets out the conditions under which the public can be excluded from meetings of the Council)

Updates and additional information to supplement this agenda are published in the Council Briefing Note.

Additional information, councillors’ questions, public addresses and amendments to motions are published in a supplementary briefing note. The agenda and briefing note should be read together.

The Briefing Note is published as a supplement to the agenda. It is available on the Friday before the meeting and can be accessed along with the agenda on the council’s website.

Information for those attending

Recording and reporting on meetings held in public

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee and Member Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks Councillors and members of the press and public recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recordings may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

Members Code – Other Registrable Interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing** of one of your Other Registrable Interests*** then you must declare an

interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Members Code – Non Registrable Interests

Where a matter arises at a meeting which **directly relates** to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under Other Registrable Interests, then you must declare the interest.

You must not take part in any discussion or vote on the matter and must not remain in the room, if you answer in the affirmative to this test:

“Where a matter affects the financial interest or well-being:

- a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest You may speak on the matter only if members of the public are also allowed to speak at the meeting.”

Otherwise, you may stay in the room, take part in the discussion and vote.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

** Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person’s quality of life, either positively or negatively, is likely to affect their wellbeing.

*** Other Registrable Interests: a) any unpaid directorships b) any Body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority c) any Body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.